

Course Syllabus

ISO 19011 Auditing & Audit Program Management - EXEMPLAR GLOBAL CERTIFIED (16hrs)

Our Exemplar Global Certified 19011:2018 course is a great way optimize the effectiveness of your auditing program. Upgrade any management system auditor course to “lead auditor” status through the successful completion of this class. Our classes are interchangeable to allow for simple adoption of various international standards and sector-specific requirements. Each course day, as well as individual module, can be offered ala carte or customized for use internally within your organization. Additional charges may apply. Each 8-hour class is worth 0.8 CEUs.

Day 1 – Management system auditing & audit program management

- 8:00am - 9:30am Module 1 – Overview of ISO 19011:2018
- 9:45am - 11:00am Module 2 – ISO 19011:2018 clause 5 Managing an audit program
- 11:15am – noon Module 3 – ISO 19011:2018 clause 6 Conducting an audit
- Noon – 1:00pm Lunch break
- 1:00pm – 1:45pm Module 4 – ISO 19011:2018 clause 7 Competence & evaluation of auditors
- 2:00pm – 3:15pm Module 5 – Annex A Guidance for auditors planning & conducting audits
- 3:30pm – 5:00pm Module 6 – Auditing pitfalls & best practices

- Post-course self-assessment
- Final exam
- Course feedback

OPTIONAL ADD ON:

Day 2 – Demonstrating audit skills in a live audit

- 8:00am - 9:30am Audit planning
- 9:45am - 11:00am Preparation of audit checklists
- 11:15am – noon Auditing of a support process
- Noon – 1:00pm Lunch break
- 1:00pm – 1:45pm Auditing of a value-added process
- 2:00pm – 3:15pm Developing & presenting audit findings
- 3:30pm – 5:00pm Lessons learned and closing the audit cycle