

Course Syllabus

ISO 45001:2018 Lead Auditor – EXEMPLAR GLOBAL CERTIFIED (32hrs)

The ISO 45001 and ISO 19011 portions of this course are recognized Exemplar Global Certified courses. Our classes are interchangeable to allow for simple adoption of various international standards and sector-specific requirements. Each course day, as well as individual module, can be offered ala carte or customized for use internally within your organization. Additional charges may apply. Each 8-hour class is worth 0.8 CEUs.

Day 1 – Overview

- 8:00am - 9:30am Module 1 – Welcome, intro & class logistics
- 9:45am - 11:00am Module 2 – Pre-course self-assessment
- 11:15am - noon Module 3 – The importance of systems
- Noon – 1:00pm Lunch break
- 1:00pm – 1:45pm Module 4 – History of OH&S and related standards
- 2:00pm – 3:15pm Module 5 – Overview of ISO 9000, ISO 9004 and ISO 19011
- 3:30pm – 5:00pm Module 6 – Highlights of clause 0.3 through 10.0

Day 2 – Overview > Process Owner & Auditor

- 8:00am - 9:30am Module 6 – Highlights of clause 0.3 through 10.0 (continued)
- 9:45am - 11:00am Module 6 – Highlights of clause 0.3 through 10.0 (continued)
- 11:15am - noon Module 7 – Clause 4.0 Context of the organization
- Noon – 1:00pm Lunch break
- 1:00pm – 1:45pm Module 8 – Clause 5.0 Leadership & worker participation
- 2:00pm – 3:15pm Module 9 – Clause 6.0 Planning
- 3:30pm – 4:30pm Module 10 – Clause 7.0 Support
- 4:30pm – 5:00pm Q&A and course feedback

Day 3 – Overview > Process Owner & Auditor > Auditor II

- 8:00am - 9:30am Module 11 – Clause 8.0 Operation
- 9:45am - 11:00am Module 12 – Clause 9.0 Performance evaluation
- 11:15am - noon Module 13 – Clause 10.0 Improvement
- Noon – 1:00pm Lunch break
- 1:00pm – 1:45pm Module 14 – The Process Approach in OH&S
- 2:00pm – 3:15pm Module 15 – The Basics of Auditing
- 3:30pm – 4:30pm Module 16 – Post-course self-assessment, Q&A and course feedback
- 4:30pm – 5:00pm Module 17 – Final exam

ADD ON:

Day 4 – Overview > Process Owner & Auditor > Auditor II > Lead Auditor

- 8:00am - 9:30am Module 1 – Pre-course self-assessment & Overview of ISO 19011:2018
- 9:45am - 11:00am Module 2 – ISO 19011:2018 clause 5 Managing an audit program
- 11:15am – noon Module 3 – ISO 19011:2018 clause 6 Conducting an audit
- Noon – 1:00pm Lunch break
- 1:00pm – 1:45pm Module 4 – ISO 19011:2018 clause 7 Competence & evaluation of auditors
- 2:00pm – 3:15pm Module 5 – Annex A Guidance for auditors planning & conducting audits
- 3:30pm – 5:00pm Module 6 – Auditing pitfalls & best practices